

ACA Section 1557 - Order Form

For your healthcare practice to comply with the requirements of Section 1557 of the Affordable Care Act, nondiscrimination policy and language assistance information MUST BE posted in your office and on your website. Failure to do so could impact reimbursements.

Use this form to order the following materials:

- 11" x 17" Poster of a customized Nondiscrimination Notice, available in:
 - o 3/16" Foamcore
 - o 9 mil Matte Photobase paper (ships in a tube)
- PDF files, for posting on your website.
 - o Nondiscrimination Notice
 - o Language Assistance Availability (w/ instructions in the top 15 languages for your state.)

Posters and PDF files are customized with information specific to your practice, provided below.

PRICING and ORDERING INFORMATION *(Pricing includes customization and shipping.)*

A basic package consisting of one (1) poster along with both PDF files may be all a practice needs. However, posters and PDF files may also be purchased separately.

**Order
Quantity**

Basic Package (1 Poster WITH both PDF Files):

w/Foamcore poster:	\$66.00	
w/Photobase poster:	\$60.00	

Additional Posters:

	1	2	3	4+	
Foamcore:	\$47.00/ea	\$39.00/ea	\$36.00/ea	\$34.00/ea	
Photobase	\$40.00/ea	\$32.00/ea	\$29.00/ea	\$27.00/ea	

PDF Files Only: (Nondiscrimination Notice & Language Assistance Availability): \$40.00

How should the PDF Files be sent? Separate Files Single, 2-Page File

Order Total:

(+Sales Tax)

INFORMATION FOR CUSTOMIZATION

Practice Name _____

If Practice has 15 or more employees, this info is also required:

Name of "Civil Rights Coordinator" _____

Address _____

Phone # _____

Fax # _____ TTY: _____

City _____ State ____ Zip _____

Email _____

SHIPPING ADDRESS (for posters) Same as above

Practice Name _____

Who to contact w/questions about this order?

Attn: _____

Name: _____

Address _____

Phone: _____

City _____ State ____ Zip _____

Email: _____



Phone: 770.951.0305 (Toll Free 877.792.2177)

Fax: 770.859.0120 (Toll Free 877.820.9157)

Email: shandyg@mindspring.com

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